

# Office of Purchasing and Supply Services

Louis Wilson, Sr. Facilities Administration Building (FAB)  
13300 Old Marlboro Pike, Room 20  
Upper Marlboro, MD 20772  
Phone: 301-952-6560 Fax: 301-952-6605

## NOTICE OF AWARD Renewal No. 1

November 30, 2020

U.S. Office Solutions  
2614 28<sup>th</sup> Street, NE  
Washington, DC 20018  
Telephone: 202.526.8767  
Email: [ymeseretu@usofficesolution.com](mailto:ymeseretu@usofficesolution.com) and [curtisf@usofficesolution.com](mailto:curtisf@usofficesolution.com)

Donna Parks  
Phone: 301.952.6567  
Fax: 301.952.6605

**Subject: RFP: 029-19 Classroom and Administrative Furniture - Renewal No. 1 Option**

This contract is effective from **August 16, 2020 through August 15, 2021.**


The Board of Education of Prince George’s County is exercising its option to **RENEW** the current contract for one (1) year. This signed agreement is your consummation of the contract renewal. The terms and conditions set forth in the contract award remain the same.

The intent of the contract and renewal is to provide the Board with an expedited means of procuring supplies and /or services at the lowest cost. This contract is for the convenience of the Board and is considered by Purchasing Department to be a “Non-Exclusive” use contract. The Board does not guarantee any usage. The Board reserves the right to purchase any item/items listed in the price schedule submitted.

**In the event that a new solicitation is issued for these same services this contract renewal will be automatically terminated.**

### SEE CONTRACT RENEWAL PRICING

FOR THE BOARD OF EDUCATION OF PRINCE GEORGE’S COUNTY, UPPER MARLBORO, MARYLAND 20772-9983

  
Keith Stewart (Dec 4, 2020 14:12 EST)  
\_\_\_\_\_  
SIGNATURE  
  
Keith Stewart  
\_\_\_\_\_  
NAME

Director of Purchasing and Supply Services  
\_\_\_\_\_  
TITLE  
  
12/04/2020  
\_\_\_\_\_  
DATE

  
Mark E. Fossett, Ed.D. (Dec 4, 2020 15:22 EST)  
\_\_\_\_\_  
SIGNATURE  
  
12/04/2020  
\_\_\_\_\_  
DATE

**RFP: 029-19 Classroom and Administrative Furniture  
Renewal No. 1**

Mark Fossett

NAME:

Associate Superintendent for Supporting Services

TITLE



Barry Stanton (Dec 5, 2020 15:27 EST)

12/05/2020

SIGNATURE

DATE

Barry Stanton

NAME:

Chief Operating Officer

TITLE

**Amendment  
Contract Pricing  
IFB: 029: 18**

Item Number	Description/Specification	Sample Brand/Model	Estimated Qty	Unit Price	Extended Price	Proposed Brand/Model
16	Chair, Teacher, Adj. Height Task Chair, w/ and w/out Arm, Black Fabric and Vinyl	Safco (3391BL) (3391BV) (3399BL)	200	\$ 328.10	\$ 65,620.00	Safco(3391BL)
17	Chair, Teacher, Adj. Height Task Chair, <b>without</b> Arm, Black Fabric and Vinyl	Safco (3391BL) (3391BV)	200	\$ 285.32	\$ 57,064.00	Safco(3391BV)
18	Chair, Teacher, Adj. Height Task Chair, w/ and w/out Arm, Mesh Back, Black Fabric and Vinyl	Safco (3397BL) (3397BV) (3399BL)	200	\$ 317.06	\$ 63,412.00	Safco(3397BV)
19	Chair, Teacher, Adj. Height Task Chair, <b>without</b> Arm, Mesh Back, Black Fabric and Vinyl	Safco (3397BL) (3397BV)	200	\$ 273.82	\$ 54,764.00	Safco(3397BL)
20	Chair, Office, Swivel, Mid Back, Synchro Tilt w/Integral Lumbar Support, Adjustable Arms, Grade	HON (HLWU.Y1.A)	100	\$ 425.40	\$ 42,540.00	HON (HLWU.Y1.A)
21	Chair, Office, Swivel, Mid Back, Synchro Tilt, Seat Glide w/Integral Lumbar Support, Adjustable Arms,	HON (HLWUBT.Y1.A)	100	\$ 623.95	\$ 62,395.20	HON (HLWUBT.Y1.A)
31	Desk, Student, Huddle, 18"x30", Adj. Height	Smith System (01265)	2500	\$ 150.63	\$ 376,575.00	Smith System (01265)
37	Desk, Student, Combo, Single Entry, 26"x20" w/Wire Rack	KI (IWCDBR)	2500	\$ 232.80	\$ 582,000.00	KI (IWCDBR)
40	Desk, Teacher, Single Pedestal, Mobile, Locking Pedestal 24"x60"	Smith System (26160/26161)	300	\$ 589.00	\$ 176,700.00	Smith System (26160/26161)
67	Table, Computer, Rectangle 30"x60" w/Grommets	HON (H66571)	100	\$ 481.04	\$ 48,103.50	HON (H66571)
68	Table, Computer, Rectangle, 36" W x 36"D, Gray and Black, w/Grommet	Balt (83681)	250	\$ 97.80	\$ 24,450.00	Balt (83681)
69	Table, Computer, Rectangle, 72" W x 36", Gray and Black, 2 CPU Holders and 2 Grommets	Balt (83080)	250	\$ 313.23	\$ 78,308.38	Balt (83080)
70	Table, Computer, Rectangle, 42", <b>ADA Compliant</b> , Adj. From 25"- 37", Keyboard Shelf Adj., 16" D	Balt (89491)	250	\$ 114.75	\$ 28,687.50	Balt (89491)
71	Planner Work Station, 3 Student Trapezoid, 40"x40"x40"x80" Around	Smith Systems (24580)	10	\$ 701.40	\$ 7,014.00	Smith Systems (24580)
72	Riser Shelf for Above, 21"x45", 16"-20" Adj. Height	Smith Systems (01792)	10	\$ 386.00	\$ 3,860.00	Smith Systems (01792)
98	Chair, Folding, Caddy, Double Tier	National Public Seating (84)	10	\$ 280.00	\$ 2,800.00	NPS(84)
124	o Activity Table - Kidney - Maple, W36"xL72" Adj. Height	Allied (F6372K/L-20AR)	1	\$ 406.38	\$ 406.38	Allied (F6372K/L-20AR)
126	Table, 3/4" Plywood, W24"xL36", 27 lbs.	Allied (DLPL2436/L-20AR)	1	\$ 258.50	\$ 258.50	Allied (DLPL2436/L-20AR)
127	Table, 3/4" Particleboard, W24"xL36", 29 lbs.	Allied (DLTQ2436/L-20AR)	1	\$ 226.00	\$ 226.00	Allied (DLTQ2436/L-20AR)
128	Table, 1 1/8" Particleboard, W24"xL36", 37 lbs.	Allied (DLCC2436/L-20AR)	1	\$ 239.00	\$ 239.00	Allied (DLCC2436/L-20AR)
129	Cot, Full Size, 5 pack	Mahar Manufacturing (500TA), Wood Designs (97888)	30	\$ 213.00	\$ 6,390.00	Wood Designs (97888)
130	Display Case	Waddell (2010-5)	1	\$ 1,536.40	\$ 1,536.40	Waddell (2010-5)
139	Sit Stand Workstation White or Black	Fellows (0007901)	1	\$ 593.50	\$ 593.50	Fellows (0007901)
149	Table, Rectangle 72"x36" 1.5" Laminate Top	LORELL (34340)	1	\$ 419.10	\$ 419.10	LORELL (34340)
170	Flourish Veneer Desk Double Ped 72x36	NATL (19N3672DDFW8)	1	\$ 1,778.60	\$ 1,778.60	NATL (19N3672DDFW8)
171	Flourish Veneer Desk Double Ped 66x30	NATL (19N3067DDFW8)	1	\$ 1,705.40	\$ 1,705.40	NATL (19N3067DDFW8)
172	Flourish Veneer Desk Single Ped 72x36	NATL (19N3672D R/L FW1)	1	\$ 1,543.40	\$ 1,543.40	NATL (19N3672D R/L FW1)
173	Flourish Veneer Desk Single Ped 66x30	NATL (19N3067D R/L FW1)	1	\$ 1,464.20	\$ 1,464.20	NATL (19N3067D R/L FW1)
174	Flourish Veneer Return 48"	NATL (19N2451R R/L EFW2)	1	\$ 1,196.60	\$ 1,196.60	NATL (19N2451R R/L EFW2)
175	Flourish Veneer Kneespace Credenza	NATL (19N2472CKFW2)	1	\$ 1,640.60	\$ 1,640.60	NATL (19N2472CKFW2)
176	Flourish Veneer Hutch 72"	NATL (19N7236HBHW)	1	\$ 1,640.60	\$ 1,640.60	NATL (19N7236HBHW)
177	Flourish Veneer Hutch 72"	NATL (19N2436LFF2W)	1	\$ 1,073.60	\$ 1,073.60	NATL (19N2436LFF2W)
178	Flourish Veneer Bookcase 5-Shelf	NATL (19N3666BCOFW)	1	\$ 987.20	\$ 987.20	NATL (19N3666BCOFW)

## Percentage off Discount

Manufacturer		% Off Discount
179	Allied	40%
180	Artco Bell	70%
181	Carpets For Kids	60%
182	Columbia	60%
183	Community	60%
184	Correll	60%
185	ECR 4Kids	70%
186	HON	60%
187	Jonti-Craft	60%
188	KI	50%
189	Lakeshore	40%
190	Lesro	60%
191	Lorell	80%
192	MooreCo	80%
193	National	60%
194	National Public Seating	65%
195	NorvaNivel	60%
196	Palmer Hamilton	30-40%
197	Scholar Craft	60%
198	School Specialty	40%
199	Smith Systems	50%

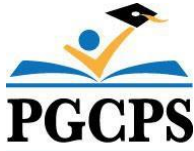
Systems Furniture		
Manufacturer		% Off Discount
200	AIS	60%
202	HON	60%
203	Trendway	60%

<b>Casegoods Furniture and Office Seating</b>		
<b>Manufacturer</b>		<b>% Off Discount</b>
<b>205</b>	Balt	80%
<b>206</b>	Global	65%
<b>207</b>	HON	65%
<b>208</b>	National Public Seating	60%
<b>209</b>	Safco	70%
<b>210</b>	Trendway	65%

<b>Metal Filing, Bookcases and Storage</b>		
<b>Manufacturer</b>		<b>% Off Discount</b>
<b>211</b>	Adelphia	40%
<b>213</b>	HON	60%

<b>Library</b>		
<b>Manufacturer</b>		<b>% Off Discount</b>
<b>215</b>	BCI Libraries	60%
<b>216</b>	Bretford	55%
<b>217</b>	DEMCO	40%
<b>218</b>	Hale	40%
<b>219</b>	Russwood	60%

<b>Additional Discounts Offered</b>	
<b>Manufacturer &amp; Category</b>	<b>% Off Discount</b>
<b>Joy Carpet</b>	70%
<b>Enworks</b>	60%
<b>Virco</b>	70%
<b>Penco</b>	50%
<b>Sundusky</b>	60%
<b>ASI</b>	60%
<b>Rubbermaid</b>	60%
<b>Ghent</b>	60%



Johnna Smarr, Acting Director

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301-952-6560 Fax: 301-952-6605

**Request for Renewal No. 1**

September 3, 2020

U.S. Office Solutions  
2614 28<sup>th</sup> Street, NE  
Washington, DC 20018  
Tel: 202.526.8767

Tel: 301.952.6567  
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Email: [Donna.Parks@pgcps.org](mailto:Donna.Parks@pgcps.org)

Email: [curtisf@usofficedolution.com](mailto:curtisf@usofficedolution.com); [ymeseretu@usofficesolution.com](mailto:ymeseretu@usofficesolution.com)

**Subject: RFP: 029-19 Classroom and Administrative Furniture**

The Board of Education of Prince George’s County would like to exercise its option to renew the current above-mentioned contract award for one (1) additional year. The contract will renew with the same Terms and Conditions as set forth in the original contract. Upon acceptance of the renewal, please provide the Board with a current copy of your Certificate of Insurance. If the renewal is accepted or declined, please check the appropriate box and sign below. Please email this letter with your decision to Donna Parks, [Donna.Parks@pgcps.org](mailto:Donna.Parks@pgcps.org) and Diane Forde, [Diane.Forde@pgcps.org](mailto:Diane.Forde@pgcps.org).

The new renewal expiration will be from **August 16, 2020 thought August 15, 2021.**

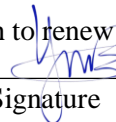
A contract renewal will be emailed to you if the renewal is accepted. Thank you for your cooperation. We look forward to continued business with you.

Sincerely,

Donna Parks

I/We agree to renew of one (1) additional years on the current above-mentioned contract.

I/We do not wish to renew the contract for One (1) additional year

  
\_\_\_\_\_  
Signature

09/03/2020  
\_\_\_\_\_  
Date

Yelake Meseretu  
\_\_\_\_\_  
Print Name

Managing Director  
\_\_\_\_\_  
Title